

**CHURCH LIBRARY ASSOCIATION OF BRITISH COLUMBIA
STANDING RULES**

1. Dues Dues shall be \$20.00 payable on January 1 of each year, and be considered delinquent on February 1 of each year. Membership forms plus cheques or money orders made payable to CLABC shall be sent to the Membership Secretary.
2. Newsletter
 - a) CLABC's newsletter, *The Newsletter*, shall be published four times a year;
 - b) an electronic copy of each issue shall be provided to each member for the current fiscal year (except where other arrangements have been made with the member);
 - c) electronic copies (except where other arrangements have been made) shall also be provided to
 - i. associations and publications with which exchange agreements have been made;
 - ii. other individuals or organizations on a regular or one-time basis as directed by the Executive.
3. Bills Council members shall submit bills to the Treasurer at or before each Executive meeting. Final bills for each fiscal year shall be submitted by January 15. Members may forfeit payment of late submissions.
4. Quorum
 - a) One-third of the Council (Bylaws, Art V, A) shall constitute a quorum for transaction of business at a Council meeting.
 - b) Twenty percent (20%) of paid-up CLABC members as of February 1st of the year in which the Annual Business Meeting (herein after referred to as the ABM) is held shall constitute a quorum for transaction of business at that meeting.
5. Conference CLABC shall hold one or two Conferences each year. The ABM shall be held at the first Conference in a fiscal year.
6. Number of Council meetings The Council shall hold three or four regular meetings during the year at the call of the President.
7. Chapter rebates The Chapter rebate shall be \$1.00 for each CLABC member as defined in Bylaws, Art III, C.
8. Chapter establishment grants The one-time Chapter establishment grant shall be \$25.00.
9. Amendments to Standing Rules
 - a) Amendment at Council Meetings. These Standing Rules may be amended at any regular Council meeting by a majority vote (50% plus one) in favour provided that
 - i. the President and Secretary receive written notice of the proposed amendment at least 30 days before the meeting, and that

- ii. Council members receive written notice of proposed amendments from the Secretary at least 14 days before the meeting.
 - b) Amendment at ABM These Standing Rules may be amended at CLABC's ABM by a majority vote (50% plus one) in favour provided that
 - i. the President and Secretary receive written notice of the proposed amendment at least 90 days before the meeting, and that
 - ii. all members receive notice of the proposed amendment in the next issue of the newsletter.
 - c) If no previous notice is given, amendment requires a two-thirds (2/3) vote in favour.
 - d) Within 60 days after any amendment, the Secretary shall issue revised Standing Rules to all Council members. The general membership shall be notified by publication of the amendment in the next issue of the newsletter.
-

1998 Standing Rules
 Adopted April 4, 1999

Amendments ratified <u>June 5, 1999</u>	(<u>Muriel Ounpuu, President</u>)
Amendments ratified <u>June 3, 2000</u> (#1)	(<u>Muriel Ounpuu, President</u>)
Amendments ratified <u>April 16, 2005</u> (#'s 1,3,5)	(<u>Winnie Bradford, President</u>)
Amendments ratified <u>April 21, 2012</u> (Association Name Change)	(<u>June Wynne, President</u>)
Amendments ratified <u>April 20, 2013</u> (#1)	(<u>June Wynne, President</u>)
Amendments ratified <u>September 23, 2015</u> (#'s 2,4,7,9)	(<u>Margaret Conn, President</u>)